

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2445  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73  
Port Arthur, Texas

Date: June 17, 2025

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Matthew Vincent  
Albert Moses, Jr.  
Allen Sims, General Manager  
Nathan Brandimarte, Attorney for District

Absent: James Gamble, Sr.

Visitors: Toby Davis, DD7  
Terry Wade, DD7  
Rene Jackson, DD7  
Brady Girouard, DD7  
Kirby Johnson, DD7  
Garrett Boudoin, DD7  
Brian McZeal, DD7  
Ezra Frasier  
Kim Carroll, Texan Engineering & Consulting (Via Zoom)  
Ike Mills, Mills Consulting  
Keith Zotzky, Arceneaux Wilson and Cole

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Mr. Ike Mills asked for more detailed information on Agenda Item A, Consider Approval of Interlocal Agreement with the City of Port Arthur to Spread Excess Dirt at the City of Port Arthur Landfill as a Result of the Groves Detention Pond Project, and Agenda

Item B, Consider Approval to Advertise for Request for Proposals for Annual Financial Statement and Single Audit Services.

Minutes of Meeting No. 2444

The Minutes of Meeting No. 2444 were approved as read.

Consider Approval of Interlocal Agreement with City of Port Arthur to Spread Excess Dirt at the City of Port Arthur Landfill as a Result of the Groves Detention Pond Project

Consider approval of Interlocal Agreement with the City of Port Arthur to Spread Excess Dirt at the City of Port Arthur Landfill as a Result of the Groves Detention Pond Project. Mr. Toby Davis stated that the Groves Detention Pond Project is funded through the FEMA Hazard Mitigation Grant Program. The District acquired Taft Elementary located at Taft Avenue and Hwy 73. The project will be constructed on the previous site of the Taft Elementary and on an adjacent tract of land owned by Total. Total intends to give DD7 an easement over this tract for the construction of the project. The project has been designed. An environmental assessment was completed and approval by FEMA. The District also had other environmental and cultural issues that were addressed, submitted to and approved by FEMA. During the construction of the detention pond, the excess fill material (dirt) has to be disposed of. Total does not want the fill material. The second option is to place the fill material at the District's Halbouty detention pond. The back up option is the City of Port Arthur City Landfill. An agreement was made with the City of Port Arthur and it's engineering department to dispose of the excess fill material at the City of Port Arthur Landfill. The Interlocal Agreement states that if the City of Port Arthur has equipment and an operator working at the landfill when/if the District needs to dispose of the fill material the City of Port Arthur will move the fill material. If the City of Port Arthur does not have equipment and operator out at the landfill, the District will supply

the equipment and operator to move the fill material. Commissioner Moses moved to approve the Interlocal Agreement with the City of Port Arthur to Spread Excess Dirt at the City of Port Arthur Landfill as a Result of the Groves Detention Pond Project. Commissioner Vincent seconded the motion. The motion carried.

Consider Approval to Advertise for Request for Qualifications for Annual Financial Audit Services

Mr. Sims stated that the District has been using the same audit company for its annual financial audit for several years. Request for proposals will ensure that the District is using the right firm for its needs. In the last three years, the audit report has been completed by the current firm later and later. The request will be advertised in the Port Arthur News and invitations will be sent to the four firms in the region that perform government entity audits seeking proposals. Commissioner Vincent moved to approve Advertising for Requests for Qualification for Annual Financial Audit Services.

Commissioner Champagne seconded the motion. The motion carried.

Consider Pay Request No. 1 To Epic Engineering (W-Industries) For Supervisory Control And Data Acquisition (Scada) System

Mr. Kirby Johnson presented the first Pay Request from Epic Engineering (W-Industries) for the Supervisory Control and Data Acquisition (SCADA) System for approval. The invoice from Epic Engineering (W-Industries) submitted for payment is for mobilization, performance and payment bonding, and the 25% completion milestone of the PS #16 electrical re-wire in the amount of Seven Hundred Thirty Thousand Forty-Eight and 31/100 (\$730,048.31) Dollars. Commissioner Champagne moved to approve Pay Request No. 1 from Epic Engineering (W-Industries) for the design/build of the Supervisory Control and Data Acquisition (SCADA) System Project in the amount of

Seven Hundred Thirty Thousand Forty-Eight and 31/100 (\$730,048.31) Dollars.

Commissioner Moses seconded the motion. The motion carried.

Consider Pay Request No. 6 to Triangle Civil Services for Sanitary Sewer Line Relocation at West Port Acres Wastewater Treatment Plant

Mr. Keith Zotzky presented Pay Request No. 6 Triangle Civil Services for the Sanitary Sewer Line Relocation at the West Port Acres Wastewater Treatment Plant project for approval. Arceneaux, Wilson & Cole submitted an invoice for Triangle Civil Services for work performed on the project May 1, 2025 – May 31, 2025, in the amount of Seventeen Thousand Five Hundred Fifty and 00/100 (\$17,550.00) Dollars. Commissioner Champagne moved to approve the Pay Request No. 6 from Arceneaux, Wilson & Cole for Triangle Civil Services for the Sanitary Sewer Line Relocation at Port Acres Wastewater Treatment Plant Project in the amount of Seventeen Thousand Five Hundred Fifty and 00/100 (\$17,550.00) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Consider Additional Surplus Equipment for Sale

**Purple Wave Auction 2025**

Description	Serial Number	Model Number	Location	Unit Number
Detroit Diesel V - 12	12VA075747	71237305	Pump Station # 2	3
Cotta Transmission	162389	GR16E	Pump Station # 2	3
Above Items Paired Together				
Detroit Diesel V - 12	12VA075616	71237300	Pump Station # 2	1
Twin Disc Marine Transmission	3M1211	MG514C	Pump Station # 2	1
Above Items Paired Together				
Detroit Diesel Series 60 Hours 1295.8	06R1023282	6063HV39	Pump Station # 17	2
Cotta Transmission	N/A	SR3A-6	Pump Station # 17	2
Above Items Paired Together				
Detroit Diesel V - 8	8VA-95156	8V71	Pump Station # 19	2
Onan Generator ( 50KW) Hours 638.9	i790448252	60.00YA-15R/2003J	Pump Station # 6	2

**Horn Auction 2025**

Description	V.I.N. / Serial Number	Mileage / Hours	Unit #
2010 Chevrolet 3500 HD Single Cab Flat Bed	1GB3KZCG6BF115257	*132,620*	20
2010 Chevrolet 1500 Single Cab	1GCPCPPEAXAZ233798	*171,141*	34
2013 Chevrolet Silverado 2500 HD Crew Cab	1GC1CVCG6DF196739	*86,944*	10
2014 Chevrolet Silverado 2500 HD Crew Cab	1GC1CVCG4EF165684	63,266	13
2012 Kubota M8560 Tractor	M8560 (51172)	4902	10
Rhino FN 180 Mower	10191	N/A	N/A
Chevrolet Truck Bed	1GC2CUEG9GZ376814	N/A	11
Chevrolet Truck Bed	1GC1CUEG3GF100853	N/A	14
* still being driven *			
Qty (19) Light Assemblies From The Mechanic Shop			
Cooper Lighting	Watts 400	Volts 120/208/240/277	Amps 4.0/2.3/2.0/1.75
Qty (14) Pictures w/Frames From Bob Shaw's Office			
Coats Tire Balancer 1000	Serial # 1306306855	Part # 85009045	
Qty (6) Backpack Sprayers			
Qty(1) 50 Gallon Plastic Tank w/pump			
Qty (1) Six Drawer Office Desk			

Commissioner Moses moved to declare the subject property as surplus and to be sold. Commissioner Champagne seconded the motion. The motion carried.

**Sabine Pass to Galveston Bay Summary**

Mr. Allen Sims stated that the completion of the PACR (Port Authorization Change Report) will allow the District to move forward. The District has a "gentlemen's agreement" with Gulf Coast Protection District (GCPD) to continue fund the District's 35% cost share of the project.

**Manager Reports**

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending May 31, 2025, and gave a collateral securities report as of May 31, 2025.

There will be an all-hands meeting tomorrow afternoon to discuss the duty assignments and preparation for hurricane season.

Executive Session - Consider and Take Action, if any, on Items Discussed in Executive Session

No Executive Session was held.

Permits

Lady Luck RV Resort, LLC submitted a permit for a proposed (1) 18-inch HDPE discharge pipe directly entering the District's Crane Bayou Main Channel. The permit fee is \$250.00. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. Commissioner Vincent moved to approve the permit requested by Lady Luck RV Resort, LLC as recommended by Mr. Boudoin. Commissioner Champagne seconded the motion. The motion carried.

Checks and Purchase Orders

Maintenance Fund

Ck. No. 26590 – Airgas USA, LLC  
\$434.00 – Multiple Cylinder Rentals

Ck. No. 26591 – Lyle Machinery  
\$314.65 – Skid Steer Repairs

Ck. No. 26592 – Bryant James  
\$182.84 – Travel Expenses – TAPMS Conference

Ck. No. 26593 – Cintas Corp  
\$138.39 – Traffic Mat & Hand Sanitizer Service – Admin Building

Ck. No. 26594 – DISA Global Solutions  
\$40.00 – Drug Test

Ck. No. 26595 – Duck's Dragline Service, Inc.  
\$16,400.00 – Mowing along levee & trackhoe work

Ck. No. 26596 – Fidelity Exterminating Company  
\$225.00 – Quarterly Pest Control – Control Center

Ck. No. 26597 – FMW, P.C.  
\$19,100.00 – Accounting Services – May 2025 & 2024 Compilation

Ck. No. 26598 – Freese and Nichols, Inc.  
\$78,437.04 – Shreveport Pump Station Engineering

Ck. No. 26599 – Function 4 LLC  
\$421.71 – Konica Copier Lease – June 2025

Ck. No. 26600 – Gannett Fleming, Inc.  
\$31,903.74 – Engineering Services for Groves Detention Project & Sabine Pass to Galveston Bay Project

Ck. No. 26601 – GFL Plant Services, LP  
\$7,519.31 – Rollbox & Holding Tank Rental – Multiple Pump Stations

Ck. No. 26602 – Jefferson Central Appraisal District  
\$109,769.09 – 3<sup>rd</sup> Quarter Entity Allocations

Ck. No. 26603 – Matthew Vincent  
\$188.37 – Health Insurance Payment

Ck. No. 26604 – Mustang Rental Services  
\$2,125.34 – Forklift Rental

Ck. No. 26605 – National Tank & Equipment, LLC  
\$6,091.90 – Multiple Pump Rentals

Ck. No. 26606 – Richard Beaumont  
\$418.85 – TWC Travel Reimbursement

Ck. No. 26607 – FNBO  
\$400.26 – Travel Expenses & Computer Supplies

Ck. No. 26608 – Sunbelt Rentals  
\$5,494.61 – Manlift & Scissor Lift Rental

Ck. No. 26609 – SWAT Construction  
\$27,650.00 – Road Plate Rentals

Ck. No. 26610 – Tower Medical Center of Nederland  
\$160.00 – New Employee Physicals

Ck. No. 26611 – W-Industries

\$730,048.31 – Contract No. 2024-10 – SCADA Project

Ck. No. 26612 – Waukesha-Pearce Industries, Inc.

\$30,690.00 – Multiple Equipment Rentals

Ck. No. 26613 – Wave Solutions, LLC

\$946.17 – Telephone Services

Ck. No. 26633 – FNBO

\$1,076.45 – Travel & Meeting Expenses

Ck. No. 26649 – Nerbert Frelow

\$1,900.00 – Dump Truck Services

GLO Account

Ck. No. 5103 – Texan Engineering & Consulting

\$16,255.16 – Sabine Pass to Galveston Bay Project Utility Relocations

Ck. No. 5104 – Triangle Civil Services

\$17,550.00 – Sabine Pass to Galveston Bay Project PAV03A.1 Sanitary Sewer Relocations

Commissioner Moses moved that the checks from the Maintenance Fund Account and GLO Account approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:25 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Moses seconded the motion. The motion carried.

  
Albert Moses, Secretary

  
Richard Beaumont, Chairman





**VISITOR SIGN-IN SHEET**  
**MEETING NO. 2445**  
**Tuesday, June 17, 2025**

	Name	Contact Information Email or Telephone	Public Comment	
1	Ignacio "De" Mills Mills Consulting	(409) 543-1411	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
2			Yes <input type="checkbox"/>	No <input type="checkbox"/>
3			Yes <input type="checkbox"/>	No <input type="checkbox"/>
4			Yes <input type="checkbox"/>	No <input type="checkbox"/>
5			Yes <input type="checkbox"/>	No <input type="checkbox"/>
6			Yes <input type="checkbox"/>	No <input type="checkbox"/>
7			Yes <input type="checkbox"/>	No <input type="checkbox"/>
8			Yes <input type="checkbox"/>	No <input type="checkbox"/>
9			Yes <input type="checkbox"/>	No <input type="checkbox"/>
10			Yes <input type="checkbox"/>	No <input type="checkbox"/>
11			Yes <input type="checkbox"/>	No <input type="checkbox"/>
12			Yes <input type="checkbox"/>	No <input type="checkbox"/>
13			Yes <input type="checkbox"/>	No <input type="checkbox"/>
14			Yes <input type="checkbox"/>	No <input type="checkbox"/>
15			Yes <input type="checkbox"/>	No <input type="checkbox"/>